



Longview

Longview Social Adult Day Program

Admission Checklist

The items listed below are required for admission to Longview's Social Adult Day Program:

- Schedule a visit by calling the Day Program, 607-375-6323

For participant review & files:

- Welcome Letter
- Statement of Participant's Rights
- Activity Schedule
- Admission Criteria
- Operating Policies

Admission documents for participant to complete & return to the Adult Day Program Coordinator:

- Pre-Enrollment Application
- New Participant Form
- Pre-Admission Medical Evaluation
- Medical Care Plan
- Physician's Approval to Administer Medication Form (if applicable-form provided upon request)
- Functional Assessment Form
- Emergency Contact Information
- Medical Emergency Authorization Form
- Admission Agreement
- Automatic Transfer Authorization Agreement (optional-form provided upon request)
- Image Release Form (optional)

Note: An admission meeting will be scheduled with the Adult Day Program Coordinator for final review & submission of required documents prior to official enrollment.

ADP 2/17